

INTERNAL SERVICE FUNDS

This section contains the adopted budgets for the City's seven Internal Services Funds which are administered by various departments. These funds are used to accumulate money to ensure adequate maintenance and replacement of a variety of durable capital goods, or to provide various internal services to other departments.

The funds in this section include:

General Liability Insurance Fund	Fund 530
Workers Compensation Insurance Fund	Fund 531
Vehicle Equipment Replacement Fund	Fund 532
Office Equipment Maintenance Fund	Fund 533
Municipal Building Replacement Fund	Fund 534
Communications Replacement Fund	Fund 535
Computer Equipment Replacement Fund	Fund 537

General Liability Insurance Fund

530MS04A

This Fund provides for a centralized funding mechanism which protects the City's assets through a comprehensive Risk Management Program. The total cost of the Fund is charged to the departments through their 62220 line-item charges. The General Liability Insurance Fund is comprised of four programs: Liability Premiums, Liability Claims, Property Premiums, and Other Premiums. Liability Premiums include premiums and broker services, and Liability Claims provides claims and claims investigation. Also included in this Fund are Property Premiums, which includes property appraisal fees, premiums for property, and boilers and machinery; and Other Premiums, such as volunteers, faithful performance, helicopter coverage, and DeBell Golf Course liability coverage. The Management Services Department, Risk Management Division, administers the General Liability Insurance Fund.

FUND SUMMARY

	EXPENDITURES 2005-06	BUDGET 2006-07	BUDGET 2007-08	CHANGE FROM PRIOR YEAR
Materials, Supplies, Services	\$ 2,431,964	\$ 4,065,459	\$ 4,851,955	\$ 786,496
TOTAL	<u>\$ 2,431,964</u>	<u>\$ 4,065,459</u>	<u>\$ 4,851,955</u>	<u>\$ 786,496</u>

	EXPENDITURES FY 2005-06	BUDGET FY 2006-07	BUDGET FY 2007-08	CHANGE FROM PRIOR YEAR
MATERIALS, SUPPLIES, SERVICES				
62055 Outside Legal Services	\$ 19,114	\$ 80,000	\$ 80,000	
62070 Litigation - City Attorney	10,341	360,000	414,000	54,000
62070.1000 Litigation - Plaintiff	6,467	15,000	15,000	
62070.1001 Litigation - Civil Service		40,000	40,000	
62085 Other Professional Services	75,000	75,000	83,600	8,600
62220 Insurance	951,465	830,448	1,448,628	618,180
62220.1000 Accid. Death & Dismemberment		100,000	100,000	
62220.1001 Earthquake		500,000	500,000	
62235 Services of Other Dept - Indirect	133,049	232,640	387,226	154,586
62240 Services of Other Dept - Direct	468,084	281,121	232,251	(48,870)
62655.1000 Burbank on Parade	537	5,000	5,000	
62870 Uninsured Losses		10,000	10,000	
62875 Judgements - Uninsured Losses	767,845	1,536,250	1,536,250	
62895 Miscellaneous	62			
	<u>2,431,964</u>	<u>4,065,459</u>	<u>4,851,955</u>	<u>786,496</u>
PROGRAM TOTAL	<u>\$ 2,431,964</u>	<u>\$ 4,065,459</u>	<u>\$ 4,851,955</u>	<u>\$ 786,496</u>

Workers' Compensation Fund

531MS04A

This Fund provides for the City's Workers' Compensation Program in an effort to help reduce costs and better serve City employees. Each department contributes to this Fund through the applicable expenditure accounts. The Management Services Department, Risk Management Division, administers this Fund.

FUND SUMMARY

	EXPENDITURES 2005-06	BUDGET 2006-07	BUDGET 2007-08	CHANGE FROM PRIOR YEAR
Materials, Supplies, Services	\$ 4,861,396	\$ 6,958,613	\$ 7,347,847	\$ 389,234
Capital Outlay		25,000		(25,000)
Contributions to Other Funds	45,000			
TOTAL	\$ 4,906,396	\$ 6,983,613	\$ 7,347,847	\$ 364,234

Administration

This program provides for the administration of the City's Workers' Compensation program.

	EXPENDITURES FY 2005-06	BUDGET FY 2006-07	BUDGET FY 2007-08	CHANGE FROM PRIOR YEAR
MATERIALS, SUPPLIES, SERVICES				
62085 Other Professional Services	\$ 1,050	\$ 47,267	\$ 47,267	
62125 Medical Services	4,163	20,000	20,000	
62235 Services of Other Dept - Indirect	235,671	253,962	369,267	115,305
62240 Services of Other Dept - Direct	524,494	538,047	594,915	56,868
62316 Software and hardware			25,000	25,000
	765,378	859,276	1,056,449	197,173
CAPITAL OUTLAY				
70999.1169 Risk Mgmt Claims System		\$ 25,000		\$ (25,000)
		25,000		(25,000)
CONTRIBUTIONS TO OTHER FUNDS				
85101 Contributions to Fund 537	\$ 45,000			
	45,000			
PROGRAM TOTAL	\$ 810,378	\$ 884,276	\$ 1,056,449	\$ 172,173

Workers' Compensation Fund Re-Insurance Program

This program provides for the City's Workers' Compensation self insurance premium for protection against catastrophic Workers' Compensation claims. The City currently purchases excess Workers' Compensation coverage through a Joint Power Authority (JPA) composed of over 800 cities, school districts, counties, and water districts.

	EXPENDITURES FY 2005-06	BUDGET FY 2006-07	BUDGET FY 2007-08	CHANGE FROM PRIOR YEAR
MATERIALS, SUPPLIES, SERVICES				
62220 Insurance	\$ (300,426)	\$ 348,000	\$ 400,200	\$ 52,200
62220.1004 State Self-Insurance Fee		54,277	98,748	44,471
	(300,426)	402,277	498,948	96,671
PROGRAM TOTAL	\$ (300,426)	\$ 402,277	\$ 498,948	\$ 96,671

Claims Reserve Program

This program largely provides for Workers Compensation claims incurred by City employees.

BUDGET HIGHLIGHTS

The Workers Compensation Claim Reserves account pays short and long-term expenses which may exceed parameters of a single fiscal year. Any unused balance is placed in reserve to cover unanticipated claim costs and the balance of unpaid claims.

The Disability Reimbursement account was established to reimburse individual departments for advances made to the Workers' Compensation Program for temporary disability payments made as part of salary continuance. Refunds are determined by analysis of actual claims from each department.

	EXPENDITURES FY 2005-06	BUDGET FY 2006-07	BUDGET FY 2007-08	CHANGE FROM PRIOR YEAR
MATERIALS, SUPPLIES, SERVICES				
62880 Work Comp Ins Claim Reserve	\$ 3,227,733	\$ 4,440,060	\$ 4,529,450	\$ 89,390
62885 Work Comp Stat Reim (TDISA)	1,121,173	1,167,000	1,173,000	6,000
62890 Unemployment Insurance	47,538	90,000	90,000	
	4,396,444	5,697,060	5,792,450	95,390
PROGRAM TOTAL	\$ 4,396,444	\$ 5,697,060	\$ 5,792,450	\$ 95,390

Vehicle Equipment Replacement Fund

This Fund provides for the orderly replacement and maintenance of general government vehicular equipment.

FUND SUMMARY

	EXPENDITURES 2005-06	BUDGET 2006-07	BUDGET 2007-08	CHANGE FROM PRIOR YEAR
Staff Years	19,500	19,500	19,500	
Salaries & Benefits	\$ 1,404,154	\$ 1,724,235	\$ 1,781,708	\$ 57,473
Materials, Supplies, Services	5,781,472	5,276,138	5,553,453	277,315
Capital Outlay	419,396	1,986,750	539,700	(1,447,050)
TOTAL	<u>\$ 7,605,022</u>	<u>\$ 8,987,123</u>	<u>\$ 7,874,861</u>	<u>\$ (1,112,262)</u>

Fleet Program

532PW34A

The fleet program is responsible for the replacement, repair, and maintenance of all general City motorized equipment. This includes equipment ranging from chain saws up to fire engines and landfill bulldozers and everything in between. The Capital Outlay – Vehicles account reflects the cumulative dollars identified for vehicle replacement in FY 2007-08.

	EXPENDITURES FY 2005-06	BUDGET FY 2006-07	BUDGET FY 2007-08	CHANGE FROM PRIOR YEAR
STAFF YEARS	19,500	19,500	19,500	
SALARIES & BENEFITS				
60001 Salaries & Wages	\$ 1,030,518	\$ 1,159,064	\$ 1,173,972	\$ 14,908
60006 Overtime	18,028	7,322	7,322	
60012 Fringe Benefits	349,448	557,849	600,414	42,565
60023 Uniform & Tool Allowance	6,160			
	<u>1,404,154</u>	<u>1,724,235</u>	<u>1,781,708</u>	<u>57,473</u>
MATERIALS, SUPPLIES, SERVICES				
62000 Utilities	\$ 84,667	\$ 100,000	\$ 100,000	
62170 Private Contractual Services	91,722	60,000	60,000	
62220 Insurance	101,923	73,017	73,017	
62225 Custodial Services	65			
62240 Services of Other Dept - Direct	16,004	18,116	20,565	2,449
62260 Services of PW Mgmt	139,155	118,295	118,295	
62300 Special Departmental Supplies	13,751	10,872	10,872	
62345 Taxes	1,329			
62360 Non-Vehicle Equip Maint Repair	13,183			
62405 Uniform & Tool Allowance	4,845	8,070	8,070	
62420 Books & Periodicals	195	324	324	
62430 Auto Equip Maint & Repairs	1,377,202	1,390,000	1,390,000	
62435 General Equip Maint & Repairs	969	5,509	5,509	
62440 Office Equip Maint & Repairs		152	152	
62450 Build Grounds Maint & Repairs		2,070	2,070	
62455 Equipment Rentals		10,000	10,000	
62470 F533 Office Equipment Rental	794	794	794	

Vehicle Equipment Replacement Fund

Fleet Program

532PW34A (Cont.)

		EXPENDITURES	BUDGET	BUDGET	CHANGE FROM
		FY 2005-06	FY 2006-07	FY 2007-08	PRIOR YEAR
62475	F532 Vehicle Equipment Rental	\$ 26,646	\$ 35,967	\$ 303,959	\$ 267,992
62485	F535 Comm Equip Rental	14,875	11,159	11,836	677
62496	F537 Computer Equip Rental	2,427	2,670	7,367	4,697
62700	Memberships & Dues		276	276	
62755	Training	13,250	28,000	28,000	
62780	Fuel - Oil	1,301,843	1,325,000	1,326,500	1,500
62800	Fuel - Gas	4,057			
62875	Judgements - Uninsured Losses	132,788	50,500	50,500	
62895	Miscellaneous		100	100	
63010	Depreciation - Infrastructure	28,132	26,722	26,722	
63015	Depreciation - Mach & Equip	179,671	144,814	144,814	
63035	Depreciation - Vehicles	2,231,991	1,853,711	1,853,711	
63131.1002	Overhead Recovery-Warehouse	(3,040)			
63310	Inventory Overhead	3,028			
		5,781,472	5,276,138	5,553,453	277,315
CAPITAL OUTLAY					
15032.13714	Equipment Shop Modification	\$ 309,681			
15032.14916	Retrofit Underground Tank	109,715			
15032.16661	Fuel Management System		150,000		(150,000)
15101	Vehicles - Clearing		1,836,750	539,700	(1,297,050)
		419,396	1,986,750	539,700	(1,447,050)
PROGRAM TOTAL		\$ 7,605,022	\$ 8,987,123	\$ 7,874,861	\$ (1,112,262)

Office Equipment Replacement Fund

533ND000

This Fund provides for the orderly replacement and maintenance of office equipment such as furniture, tools, and machines. These activities are coordinated through the Financial Services Department's Budget Division.

BUDGET HIGHLIGHTS

The Capital Outlay-Holding account provides for scheduled replacement of all office equipment that is at the end of its useful life, pending staff review. During the year, funds from this account are released into a designated account to replace assets. The Non-Capitalized Assets account was set up in FY 2003-04 to serve as a yearly office equipment "allowance" for City Departments. A department may use this account to purchase items costing less than \$5,000.

FUND SUMMARY

	EXPENDITURES 2005-06	BUDGET 2006-07	BUDGET 2007-08	CHANGE FROM PRIOR YEAR
Materials, Supplies, Services	\$ 238,908	\$ 303,656	\$ 373,656	\$ 70,000
Capital Outlay		154,942	78,389	(76,553)
Contributions To Other Funds	9,737	970,862	282,222	(688,640)
TOTAL	\$ 248,645	\$ 1,429,460	\$ 734,267	\$ (695,193)

	EXPENDITURES FY 2005-06	BUDGET FY 2006-07	BUDGET FY 2007-08	CHANGE FROM PRIOR YEAR
MATERIALS, SUPPLIES, SERVICES				
62440 Office Equip Maint & Repairs		15,000	15,000	
63015 Depreciation - Machinery & Equip	156,949	140,000	210,000	70,000
63030 Depreciation - Furniture	9,162			
63045 Depreciation - Other	21,216			
63050 Non-Capitalized Assets	51,581	148,656	148,656	
	238,908	303,656	373,656	70,000
CAPITAL OUTLAY				
70020 Holding - Capital		\$ 154,942	\$ 78,389	\$ (76,553)
		154,942	78,389	(76,553)
CONTRIBUTIONS TO OTHER FUNDS				
70023.0001 Contribution to Fund 001		\$ 127,837		\$ (127,837)
70023.0537 Contribution to Fund 537	9,737	843,025	282,222	(560,803)
	9,737	970,862	282,222	(688,640)
PROGRAM TOTAL	\$ 248,645	\$ 1,429,460	\$ 734,267	\$ (695,193)

Municipal Building Maintenance Fund

This Fund provides for the maintenance of general government buildings. The Public Works Department administers this Fund and Park, Recreation and Community Services handles a portion of funds specifically designated for park facilities projects. Fund 534's funding comes from five percent of the City's Sales Tax revenues.

FUND SUMMARY

	EXPENDITURES 2005-06	BUDGET 2006-07	BUDGET 2007-08	CHANGE FROM PRIOR YEAR
Staff Years	2.000	1.000	1.000	
Salaries & Benefits	\$ 31,134	\$ 41,110	\$ 57,441	\$ 16,331
Materials, Supplies, Services	1,400,488	1,584,923	1,491,923	(93,000)
Capital Improvements	495,916	1,255,044	1,685,512	430,468
Contributions to Other Funds		25,000		(25,000)
TOTAL	<u>\$ 1,927,538</u>	<u>\$ 2,906,077</u>	<u>\$ 3,234,876</u>	<u>\$ 328,799</u>

Park Facilities Maintenance Program

534PR21A

Park, Recreation and Community Services receives a set portion of funds from the allocation to fund 534 to be used towards maintenance of park facilities. Each year, staff evaluates needs and may allocate toward specific projects as designated in the Capital Improvements section. Specific details on each of the identified projects may be found within the Capital Improvement Program (CIP) budget.

	EXPENDITURES FY 2005-06	BUDGET FY 2006-07	BUDGET FY 2007-08	CHANGE FROM PRIOR YEAR
MATERIALS, SUPPLIES, SERVICES				
62170 Private Contractual Services	\$ 33,073	\$ 50,000	\$ 50,000	
62450 Build Grounds Maint & Repairs	42,443	75,000	75,000	
62894.15885 Disaster Expenses	46,631			
63000 Depreciation - Land Imprvmnts		5,813	5,813	
63005 Depreciation - Buildings		3,640	3,640	
63010 Depreciation - Infrastructure		11,417	11,417	
63015 Depreciation - Mach & Equip		3,900	3,900	
63045 Depreciation - Other Non-Utility		2,632	2,632	
	122,147	152,402	152,402	
CAPITAL IMPROVEMENTS				
15032.12901 Irrigation Repairs & Imprvmnts	\$ 33			
15032.14329 Belaire Ballfield Entrance	11,013		85,000	85,000
15032.14331 Stough Park Restrooms	8,660		250,000	250,000
15032.15166 Playground-Izay Park	5,770	80,000		(80,000)
15032.16697 Tuttle Center Expansion	42,176			
15032.16700 Irrigation Rep/Imp - Citywide	33,828			
15032.16701 McCambridge Shade Structure		40,000		(40,000)
15032.16703 Miller Park Play Equipment		80,000		(80,000)
15032.17622 Irrigation Repairs / Improvements			50,000	50,000
15032.17623 Brace Park Shade Structure			65,000	65,000
	101,480	200,000	450,000	250,000
CONTRIBUTIONS TO OTHER FUNDS				
85101.0370 Contribution to Fund 370		\$ 25,000		\$ (25,000)
		25,000		(25,000)
PROGRAM TOTAL	<u>\$ 223,627</u>	<u>\$ 377,402</u>	<u>\$ 602,402</u>	<u>\$ 225,000</u>

Municipal Building Maintenance Fund

534PW33A

Public Works' Fleet and Building Maintenance Division oversees a variety of projects related to the improvement of existing municipal facilities. The Private Contractual Repairs account is used to fund building core systems maintenance & repair contracts.

		EXPENDITURES	BUDGET	BUDGET	CHANGE FROM
		FY 2005-06	FY 2006-07	FY 2007-08	PRIOR YEAR
STAFF YEARS		2.000	1.000	1.000	
SALARIES & BENEFITS					
60001	Salaries & Wages	\$ 21,939	\$ 32,368	\$ 34,542	\$ 2,174
60006	Overtime	967			
60012	Fringe Benefits	8,228	8,742	22,899	14,157
		31,134	41,110	57,441	16,331
MATERIALS, SUPPLIES, SERVICES					
62170	Private Contractual Services	\$ 962,177	\$ 850,000	\$ 850,000	
62170.16665	Misc Paint/Repairs Various Bldgs		73,000	73,000	
62170.17420	Pop Up Projects			107,000	107,000
62170.17476	Corporate Yard Master Plan			100,000	100,000
62970	Holding		300,000		(300,000)
63000	Depreciation - Land	5,813			
63005	Depreciation - Buildings	137,630	111,440	111,440	
63010	Depreciation - Infrastructure	44,569	31,994	31,994	
63011	Depreciation - Road & Street	1,558	1,558	1,558	
63014	Depreciation - Parks & Street	250	250	250	
63015	Depreciation - Mach & Equip	76,151	64,279	64,279	
63040	Depreciation - Computers	47,561			
63045	Depreciation - Other	2,632			
		1,278,341	1,432,521	1,339,521	(93,000)
CAPITAL IMPROVEMENTS					
15022.14904	Repr EQ Rm Wall Verdugo Pool	\$ 1,925			
15022.14905	Replace PW Yard Elec Panels	73,328			
15022.14907	Replace Carpet at Joslyn	12,802			
15022.14909	Rapair Class Div Fire Training	7,685			
15022.15684	Replace Doors at Rec. Centers	5,428			
15022.15698	Replace Carpeting Fire St. 13	11,495			
15022.15709	Police/Fire Awning	1,235			
15022.15861	Boys & Girls Club Flagpole	3,025			
15022.16073	Pw Yard Streets Lunch Rm	12,945			
15022.16214	Remodel Equipment Office	11,783			
15022.16571	IT Helpdesk Remodel	14,034			
15022.16639	Fire Station 11 Exhaust Fans		30,000		(30,000)
15022.16640	Fire Station 14 Front Apron		20,000		(20,000)
15022.16641	Buena Vista Lib. Pergola Lights		30,000		(30,000)
15022.16642	Verdugo LAB Restrooms		30,000		(30,000)
15022.16645	Colony Theatre Paint/Lights Ext		50,000	30,000	(20,000)
15022.16646	McCambridge Park Backsplash		7,500		(7,500)
15022.16647	Tuttle Kitchen Backsplash		5,000		(5,000)
15022.16648	Joslyn Exterior Lighting		10,000		(10,000)
15022.16649	Olive Rec Ctr Ceiling Tiles		5,000		(5,000)

Municipal Building Maintenance Fund

534PW33A (Cont.)

	EXPENDITURES FY 2005-06	BUDGET FY 2006-07	BUDGET FY 2007-08	CHANGE FROM PRIOR YEAR
15022.16650 Verdugo Rec Ctr Windows		\$ 20,000		\$ (20,000)
15022.16651 Olive Rec Ctr Door Replacement		25,000		(25,000)
15022.16652 Replace Timbers at Tennis Ctr		10,000		(10,000)
15022.16653 Rep. Animal Shelter Doors		15,000		(15,000)
15022.16654 Police Rescuevators		35,000		(35,000)
15022.16655 Treasurer Wallpaper/Window Cov		15,000		(15,000)
15022.16763 Modular Building Lease		169,682		(169,682)
15031 Infrastructure - Pop Up Projects		107,000		(107,000)
15032 Infrastructure - Work in Progress	8,074			
15032.12986 Citywide Seismic Retrofit Design		390,862	390,862	
15032.13714 Equipment Shop Modifications	177,568			
15032.13715 Driveway Aprons - Fire St. 16	13,350			
15032.14981 Water Rec Lab Modification	16			
15032.15323 Seismic Retrofit Project	10,237			
15032.16501 City Hall Emergency Generator	3,291			
15032.16643 Olive Rec Duct Insulation		30,000		(30,000)
15032.16644 All Rec Ctr Duct, Fan, Ceiling		50,000		(50,000)
15032.17551 Brace Cyn Restroom Roof Repl			5,150	5,150
15032.17554 Izay Park Restroom Roof Repl			5,000	5,000
15032.17555 Izay Park Little Theater Roof Repl			32,000	32,000
15032.17559 Olive Park Restroom Roof Repl			12,500	12,500
15032.17560 Olive Rec Cntr Roof Replacement			117,000	117,000
15032.17562 Robert Gross Park Roof Repl			32,000	32,000
15032.17564 Tuttle Center Roof Repl			22,000	22,000
15032.17565 Valley Park Restroom Roof Repl			6,000	6,000
15032.17566 Verdugo Park Cabin Roof Repl			8,000	8,000
15032.17569 Wash Rack & Mtls Strg Canopies			125,000	125,000
15032.17576 Corporate Yard Generator			450,000	450,000
70999.1075 Temporary Capital Account	3,101			
71000.14915 Hydrogen Fueling Station	23,114			
	394,436	1,055,044	1,235,512	180,468
PROGRAM TOTAL	\$ 1,703,911	\$ 2,528,675	\$ 2,632,474	\$ 103,799

Communication Equipment Replacement Fund

This Fund provides for the maintenance, operation, and replacement of communications equipment, such as telephones, radios, etc. The Fund also provides support for public address and video casting systems. The departments are billed for these services in the Communication Rental (62485) accounts. The Burbank Water & Power Department administers this Fund.

FUND SUMMARY

	EXPENDITURES 2005-06	BUDGET 2006-07	BUDGET 2007-08	CHANGE FROM PRIOR YEAR
Staff Years	6.000	6.000	6.000	
Salaries & Benefits	\$ 675,211	\$ 645,466	\$ 675,898	\$ 30,432
Materials, Supplies, Services	1,419,904	1,947,875	1,985,781	37,906
Capital Outlay		1,559,600	410,500	(1,149,100)
TOTAL	<u>\$ 2,095,115</u>	<u>\$ 4,152,941</u>	<u>\$ 3,072,179</u>	<u>\$ (1,080,762)</u>

Communication Equipment Replacement Fund

Telephone System

535PS71A-B

This program provides the maintenance, operation and replacement of the City's telephone system.

		EXPENDITURES	BUDGET	BUDGET	CHANGE FROM
		FY 2005-06	FY 2006-07	FY 2007-08	PRIOR YEAR
STAFF YEARS		1.600	0.700	0.700	
SALARIES & BENEFITS					
60001	Salaries & Wages	\$ 124,971	\$ 64,540	\$ 67,413	\$ 2,873
60006	Overtime	477	8,500	8,500	
60012	Fringe Benefits	44,513	19,339	23,756	4,417
60013	Fringe Benefits - Overtime Meals			375	
60023	Uniform & Tool Allowance	720			
		170,681	92,754	100,044	7,290
MATERIALS, SUPPLIES, SERVICES					
62000	Utilities	\$ 432,329	\$ 450,000	\$ 460,000	\$ 10,000
62170	Private Contractual Services	4,800	13,500	13,500	
62225	Custodial Services	18			
62300	Special Departmental Supplies	839	5,000	5,000	
62310	Office Supplies	58	650	650	
62315	Radio Supplies & Maintenance	81			
62320	Telephone Supplies & Maint	10,449	20,000	20,000	
62400	Telephone Supplies Handling		2,000	2,000	
62405	Uniform & Tool Allowance		1,000	1,000	
62420	Books & Periodicals		200	200	
62455	Equipment Rentals	42			
62465	Building Rentals		50,000	15,000	(35,000)
62475	F532 Vehicle Equipment Rental	4,287	5,201	5,326	125
62485	F535 Comm Equip Rental	5,218	4,608	2,865	(1,743)
62755	Training	2,642	6,000	4,045	(1,955)
62895	Miscellaneous	117	700	1,000	300
63047	Depreciation - Telephone	5,137	19,400	105,000	85,600
63131.1000	Ovrhd Recovery- Fleet Allocation	2,880			
63310	Inventory Overhead	160			
		469,057	578,259	635,586	57,327
CAPITAL OUTLAY					
15022	Buildings-work in progress		\$ 148,000		\$ (148,000)
15041	Machinery & Equipment-Clearing		194,000	20,000	(174,000)
15111	Computers & Software-Clearing			1,500	1,500
			342,000	21,500	(320,500)
PROGRAM TOTAL		\$ 639,738	\$ 671,013	\$ 757,130	\$ 66,117

Communication Equipment Replacement Fund

Radio System

535PS72A-B

This program provides the maintenance, operation and replacement of the City's UHF Radio system.

		EXPENDITURES	BUDGET	BUDGET	CHANGE FROM
		FY 2005-06	FY 2006-07	FY 2007-08	PRIOR YEAR
STAFF YEARS		4.400	5.300	5.300	
SALARIES & BENEFITS					
60001	Salaries & Wages	\$ 342,865	\$ 402,818	\$ 403,679	\$ 861
60006	Overtime	15,309	16,500	16,500	
60012	Fringe Benefits	140,804	133,019	155,300	22,281
60013	Fringe Benefits - Overtime Meals	420	375	375	
60015	Wellness Program Reimbursemt.	988			
60023	Uniform & Tool Allowance	4,144			
		504,530	552,712	575,854	23,142
MATERIALS, SUPPLIES, SERVICES					
62000	Utilities	\$ 35,551	\$ 50,000	\$ 47,000	\$ (3,000)
62085	Other Professional Services	12,850	12,000	12,000	
62170	Private Contractual Services	2,163	223,000	223,000	
62220	Insurance	4,733	3,390	3,390	
62225	Custodial Services	35			
62300	Special Departmental Supplies	4,212	10,000	10,000	
62310	Office Supplies		650	650	
62315	Radio Supplies & Maintenance	41,270	81,000	81,000	
62320	Telephone Supplies & Maint	12			
62330	Radio Batteries	12,276	22,000	44,000	22,000
62395	Radio Supplies Handling		6,000	6,000	
62405	Uniform & Tool Allowance		4,000	4,000	
62420	Books & Periodicals	194	300	300	
62435	General Equip Maint & Repairs	3,271	10,000	10,000	
62450	Build Grounds Maint & Repairs	695	5,000	5,000	
62465	Building Rental			35,000	35,000
62475	F532 Vehicle Equipment Rental	18,749	18,475	13,259	(5,216)
62485	F535 Comm Equip Rental	36,292	39,341	17,601	(21,740)
62700	Memberships & Dues	324	460	460	
62710	Travel	4,205	8,000	5,754	(2,246)
62755	Training	7,043	14,000	10,681	(3,319)
62895	Miscellaneous	2,112	1,400	1,100	(300)
63046	Depreciation - Radio	764,185	860,600	820,000	(40,600)
63195	Meters	185			
63310	Inventory Overhead	490			
		950,847	1,369,616	1,350,195	(19,421)
CAPITAL OUTLAY					
15022	Buildings-work in progress		\$ 592,000		\$ (592,000)
15041	Machinery & Equipment Clearing		600,600	389,000	(211,600)
70009	Office Equipment		25,000		(25,000)
			1,217,600	389,000	(828,600)
PROGRAM TOTAL		\$ 1,455,377	\$3,139,928	\$ 2,315,049	\$ (824,879)

Computer Equipment Replacement Fund

537IT01-05A

This Fund provides for the orderly replacement and maintenance of computer equipment. These activities are coordinated through the information Technology Department. OPERATIONS provides for the replacement of personal computers and peripheral equipment, other hardware and software needs. NETWORKING provides for the network infrastructure. ORACLE provides for the financials (including budget and payroll), human resources, and work order/asset management systems.

FUND SUMMARY

	EXPENDITURES 2005-06	BUDGET 2006-07	BUDGET 2007-08	CHANGE FROM PRIOR YEAR
Materials, Supplies, Services	\$ 1,285,445	\$ 1,566,296	\$ 2,034,076	\$ 467,780
Capital Outlay	204,644	1,198,187	1,376,222	178,035
TOTAL	\$ 1,490,089	\$ 2,764,483	\$ 3,410,298	\$ 645,815

Operations

537IT01A

	EXPENDITURES FY 2005-06	BUDGET FY 2006-07	BUDGET FY 2007-08	CHANGE FROM PRIOR YEAR
MATERIALS, SUPPLIES, SERVICES				
62170 Private Contractual Services	\$ 1,773	\$ 1,200	\$ 3,700	\$ 2,500
62240 Services of Other Dept-Direct	79,453	88,719	89,586	867
62440 Office Equip Maint & Repairs	78,010	225,720	295,000	69,280
63040 Depreciation - Comps./Software	98,068	295,120	295,120	
63050 Non-Capitalized Assets - PCs	127,288	314,000	550,000	236,000
	384,592	924,759	1,233,406	308,647
CAPITAL OUTLAY				
15111 Computers & Software-Clearing		\$ 30,000	\$ 30,000	
70021 Software	204,644			
	204,644	30,000	30,000	
PROGRAM TOTAL	\$ 589,236	\$ 954,759	\$ 1,263,406	\$ 308,647

Computer Equipment Replacement Fund Networking

537IT02A

		EXPENDITURES FY 2005-06	BUDGET FY 2006-07	BUDGET FY 2007-08	CHANGE FROM PRIOR YEAR
MATERIALS, SUPPLIES, SERVICES					
62440	Office Equip Maint & Repairs	\$ 90,980	\$ 438,237	\$ 300,000	\$ (138,237)
63040	Depreciation - Comps./Software	59,949			
		150,929	438,237	300,000	(138,237)
CAPITAL OUTLAY					
15111	Computers & Software-Clearing		\$ 24,000	\$ 670,000	\$ 646,000
			24,000	670,000	646,000
PROGRAM TOTAL		\$ 150,929	\$ 462,237	\$ 970,000	\$ 507,763

Geographic information Systems (GIS)

537IT03A

		EXPENDITURES FY 2005-06	BUDGET FY 2006-07	BUDGET FY 2007-08	CHANGE FROM PRIOR YEAR
MATERIALS, SUPPLIES, SERVICES					
62170	Private Contractual Services	\$ 63,945	\$ 58,000	\$ 58,000	
62440	Office Equip Maint & Repairs	9,336	7,500	7,500	
62455	Equipment Rental	4,846			
63040	Depreciation - Comps./Software	23,550			
		101,677	65,500	65,500	
CAPITAL OUTLAY					
15111	Computers & Software-Clearing		\$ 24,000		\$ (24,000)
			24,000		(24,000)
PROGRAM TOTAL		\$ 101,677	\$ 89,500	\$ 65,500	\$ (24,000)

Oracle

537IT04A

		EXPENDITURES FY 2005-06	BUDGET FY 2006-07	BUDGET FY 2007-08	CHANGE FROM PRIOR YEAR
MATERIALS, SUPPLIES, SERVICES					
62085.12609	Other Prof. Svcs. - Oracle	\$ 446,961			
62440	Office Equip Maint & Repairs	20,741	15,000	250,000	235,000
62455	Equipment Rental	5,645			
62755	Training	19,704			
63040	Depreciation - Comps./Software	123,859			
		616,910	15,000	250,000	235,000
CAPITAL OUTLAY					
15111	Computers & Software-Clearing		\$ 40,000		\$ (40,000)
			40,000		(40,000)
PROGRAM TOTAL		\$ 616,910	\$ 55,000	\$ 250,000	\$ 195,000

Computer Equipment Replacement Fund

Document Imaging

537IT05A

		EXPENDITURES FY 2005-06	BUDGET FY 2006-07	BUDGET FY 2007-08	CHANGE FROM PRIOR YEAR
MATERIALS, SUPPLIES, SERVICES					
62440	Office Equip Maint & Repairs	\$ 19,788	\$ 40,830	\$ 46,000	\$ 5,170
63040	Depreciation - Comps./Software	11,549			
		31,337	40,830	46,000	5,170
CAPITAL OUTLAY					
15111	Computers & Software-Clearing			\$ 44,000	\$ 44,000
70021	Software		6,010		(6,010)
			6,010	44,000	(6,010)
PROGRAM TOTAL		\$ 31,337	\$ 46,840	\$ 90,000	\$ 43,160

Computer Equipment Replacement Fund

This section contains items that are budgeted within multiple departmental cost centers contained in this fund.

		EXPENDITURES FY 2005-06	BUDGET FY 2006-07	BUDGET FY 2007-08	CHANGE FROM PRIOR YEAR
MATERIALS, SUPPLIES, SERVICES					
62170	Private Contractual Services		\$ 20,000		\$ (20,000)
FD01A.62440	Office Equipment Maint. & Repair			1,500	1,500
FD04A.62316	Software & Hardware		9,130	9,135	5
PD01A.62440	Office Equipment Maint. & Repair		52,840	45,000	(7,840)
PD04A.62440	Office Equipment Maint. & Repair			5,760	5,760
CD41A.62440	Office Equipment Maint. & Repair			77,775	77,775
			81,970	139,170	57,200
CAPITAL OUTLAY					
15111	Computers & Software-Clearing		\$ 17,500	\$ 50,000	\$ 32,500
15112.15788	Police Safety Suite Project		843,025	282,222	(560,803)
			860,525	332,222	(528,303)
PROGRAM TOTAL			\$ 942,495	\$ 471,392	\$ (471,103)

Capital Projects - CDD and PW

537CD21A, 537PW21B

		EXPENDITURES FY 2005-06	BUDGET FY 2006-07	BUDGET FY 2007-08	CHANGE FROM PRIOR YEAR
CAPITAL OUTLAY					
15112.15878	One Stop Permits Center Prgm.		\$ 213,652	\$ 300,000	\$ 86,348
			213,652	300,000	86,348
PROGRAM TOTAL			\$ 213,652	\$ 300,000	\$ 86,348

VEHICLE EQUIPMENT REPLACEMENT FUND

AUTHORIZED POSITIONS

CLASSIFICATION TITLES Full Time	STAFF YEARS 2005-06	STAFF YEARS 2006-07	STAFF YEARS 2007-08	CHANGE FROM PRIOR YEAR
FLEET SUPT	1.000	1.000	1.000	
EQUIP MAINT SUPV	1.000	1.000	1.000	
SR EQUIPMENT MECH	5.000	5.000	5.000	
WELDER	1.000	1.000	1.000	
EQUIP MECHANIC	10.000	10.000	10.000	
EQUIP MECH HELPER				
TIRE REPAIRER	1.000	1.000	1.000	
TOTAL FULL TIME	19.000 (19)	19.000 (19)	19.000 (19)	
Part Time	*	*	*	
SKILLED WORKER	0.500 (1)	0.500 (1)	0.500 (1)	
TOTAL PART TIME	0.500	0.500	0.500	
TOTAL STAFF YEARS	19.500 (20)	19.500 (20)	19.500 (20)	

* INDICATES THE NUMBER OF PERSONNEL CORRESPONDING TO THE GIVEN NUMBER OF STAFF YEARS

NOTE: Skilled Worker position is a full-time position split equally between Funds 498 and 532.

MUNICIPAL BUILDING REPLACEMENT FUND

AUTHORIZED POSITIONS

CLASSIFICATION TITLES Full Time	STAFF YEARS 2005-06	STAFF YEARS 2006-07	STAFF YEARS 2007-08	CHANGE FROM PRIOR YEAR
UTILITY WORKER	1.000	1.000	1.000	
TOTAL FULL TIME	1.000	1.000	1.000	
	*	*	*	
TOTAL STAFF YEARS	1.000 (1)	1.000 (1)	1.000 (1)	

* INDICATES THE NUMBER OF PERSONNEL CORRESPONDING TO THE GIVEN NUMBER OF STAFF YEARS

COMMUNICATIONS EQUIPMENT REPLACEMENT FUND

AUTHORIZED POSITIONS

CLASSIFICATION TITLES Full Time	STAFF YEARS 2005-06		STAFF YEARS 2006-07		STAFF YEARS 2007-08		CHANGE FROM PRIOR YEAR
MANAGER COMM SYSTEMS	0.500		1.000		1.000		
TEST TECHNICIAN SUPV	1.000		1.000				-1.000
SR TEST TECHNICIAN	1.000		1.000				-1.000
SR COMM TECHNICIAN	2.000		2.000		1.000		-1.000
COMM TECHNICIAN	1.000		1.000		3.000		2.000
COMM TECHNICIAN SUPV					1.000		1.000
TOTAL FULL TIME	5.500	(6)	6.000	(6)	6.000	(6)	
TOTAL STAFF YEARS	5.500	(6)	6.000	(6)	6.000	(6)	

* INDICATES THE NUMBER OF PERSONNEL CORRESPONDING TO THE GIVEN NUMBER OF STAFF YEARS

COMMUNICATIONS FUND (535) AUTHORIZED POSITIONS ARE ALSO LISTED IN BWP AUTHORIZED POSITIONS.